

PUBLIC NOTICE

HUMAN SERVICES

DIVISION OF MENTAL HEALTH AND ADDICTION SERVICES

Notice of Availability of Grant Funds

Development of Mental Health Cultural Competence Training Centers

Take notice that, in compliance with N.J.S.A. 52:14-34.4 and 34.6, the Division of Mental Health and Addiction Services (DMHAS) hereby announces the availability of the following grant program funds:

Name of Program: Mental Health Cultural Competence Training Centers

Purpose: Individuals who work with consumers of the mental health system in New Jersey are in need of a solid, consistent and basic foundation in delivering culturally competent treatment and in addressing disparities in the mental health system. The purpose of this Request for Proposals (RFP) is to provide the training and technical assistance resources to all levels of staff within an agency including but not limited to administrators, clinicians and support staff, as well as staff of self help centers. These skills are needed to build cultural competence performance abilities and to better equip those who work with consumers of the mental health system, resulting in greater access to care and improved treatment outcomes for consumers from diverse ethnic groups. It is expected that the target groups will develop an individualized cultural competence plans.

The Division of Mental Health and Addiction Services (DMHAS) has prepared a Request for Proposals to develop two regional “Mental Health Cultural Competence Training Centers” to provide knowledge, training, technical assistance and serve as a resource regarding multicultural issues in mental health.

Amount of Funding Available: An annualized sum of \$ 470,000 is available for this initiative. It is expected that funds will be allocated for two programs. Each program will be awarded a sum of up to \$235,000. The need exists statewide.

It is proposed that one program shall serve the Central/ Southern Region consisting of the following counties:

Atlantic	Cumberland	Monmouth
Burlington	Gloucester	Ocean
Camden	Mercer	Salem
Cape May	Middlesex	Union

It is proposed that one program shall serve the Northern Region consisting of the following counties:

Bergen	Hunterdon	Somerset
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Essex
Hudson

Morris
Passaic

Sussex
Warren

Grants of successful programs may be renewed by the Division of Mental Health and Addiction Services for an additional contract year contingent on funding availability and success in attaining project goals. No grant awarded under this program is automatically extended beyond a second year.

Organizations that may apply: In order to be eligible for consideration for this Request for Proposal, applicants must be a corporation duly registered to conduct business within the State of New Jersey.

The applicant(s) must demonstrate the ability to comply with all rules and regulations for any DMHAS program element of service proposed by the applicant(s).

The applicant(s) must comply with the terms and conditions of the Department of Human Services' contracting rules and regulations as set forth in the Standard Language Document, the Contract Reimbursement Manual (CRM) and the Contract Policy and Information Manual (CPIM).

Any fiscally viable corporation, as noted above, which meets the qualifications of the Department of Human Services' Contract Policy and Information Manual, N.J.A.C. 10:3, may apply. A copy of this manual can be accessed from the webpage of the Office of Contract Policy and Management webpage at http://www.state.nj.us/humanservices/ocpm/contract_manuals.htm.

Applicants may contact the Division of Mental Health and Addiction Services Contract Unit at (609) 777-0628 with general questions about the requirements in these manuals.

Qualifications needed by an applicant to be considered: Applicants must indicate how their program will develop the systemic capacity to design and implement a curriculum that will provide training and technical assistance for community mental health agencies including their administrators and clinicians and for self help centers. Integral components include the provision of on site technical assistance and resources to develop an individualized cultural competency plan for each agency and self help center and trainings to promote basic, intermediate and advanced cultural competence skills based on the needs of all levels of staff.

Proposals must be feasible within budgetary parameters and must include a strategy and plan to evaluate the program's effectiveness.

Applicants awarded grant funds must provide monitoring reports to the DMHAS Office of Multicultural Services, Multicultural Services Advisory Committee and regional offices throughout the project period.

Procedure to apply: Effective **October 31, 2011**, eligible and interested organizations may obtain a Request for Proposal via the internet at: <http://www.state.nj.us/humanservices/dmhas/publicnotices.html> or by contacting

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Telephone (609) 777-0709.
Email: bchepiga@dhs.state.nj.us

Proposals must be submitted in accordance with requirements stipulated in the Request for Proposal.

Mandatory Bidders' Conference A Mandatory Bidders' Conference will be conducted for all interested parties. All applicants intending to submit a proposal in response to this request must attend a **MANDATORY** Bidders' Conference on **November 7, 2011**, from 1PM to 3PM at the Division of Mental Health and Addiction Services, Capital Center – 3rd floor – Room 336, 50 East State Street, Trenton, NJ 08625. Please contact Phfedrah Adams at (609) 777-0674 to register for the Bidders' Conference. *Proposals submitted by an applicant not in attendance at the bidder's conference will not be considered.*

Deadline by which all applications must be submitted: Applications must be submitted to the Division of Mental Health and Addiction Services by 4PM on **December 5, 2011** to be considered eligible. Respondents must submit proposals electronically in PDF format. Additionally, one hardcopy of the proposal with an original signature must be submitted along with nine copies. No format other than the PDF and one original signed hardcopy and nine additional copies will be accepted for this RFP.

Date by which applicants will be notified of preliminary decision to accept or reject proposal:

Applicants will be notified no later than **January 19, 2012**.

Jennifer Velez, Commissioner

Date